

# CRAFTS AT CHRISTMAS

**WHERE:** Cape May Convention Hall  
**DATE:** Saturday, December 7 and Sunday, December 8, 2019  
**TIME:** 9 AM to 4 PM on Saturday and 9 AM to 3 PM on Sunday  
**SET UP:** Saturday, December 7 at 7 AM to 9 AM

**ENTRY FEE:** \$160.00 (includes Mercantile License) \$185.00 after November 1, 2019



## IMPORTANT INFORMATION:

1. Fee is non-refundable. You cannot transfer your space to another crafter.
2. This agreement shall be for a period of two days: Saturday, December 7 and Sunday, December 8, 2019.
3. Crafters are required to check in upon arrival.
4. Set up prior to 7 AM is prohibited. Breakdown prior to 3pm Sunday, December 8<sup>th</sup> is prohibited. Breakdown must be completed by 5:00 PM.
5. No deposits will be accepted. Payment must be made in full to receive rental space.
6. Only original work by the exhibitor will be accepted, no kits or mass produced items permitted. If any imported, kits or mass produced items are found in booth, exhibitor will be asked to remove items and future applications will not be accepted.
7. The City of Cape May reserves the right to remove any item deemed objectionable, unacceptable or undesirable for any reason. The City of Cape May reserves the right to reject crafts that are not at the level of quality that the City deems suitable. All proceeds from craft sales go to the crafter.
8. A limited number of each media or craft type will be accepted. Each craft item must be listed.
9. The City of Cape May reserves the right to assign your booth space. In the event the crafter cannot occupy their spaces on the day of the craft show, the City of Cape May reserves the right to have those spaces occupied by other crafters. The City of Cape May reserves the right to remove and/or deny future application to any crafter who exhibits improper behavior toward craft show staff, patrons, and/or other crafters.
10. The City of Cape May will not be liable for any damages or injury to persons or property, sustained by conditions or activities on the premises.
11. Crafters are responsible for protecting their property and merchandise from damage or loss.
12. All space assignments will be located in Cape May Convention Hall. Space size is approximately 10' wide x 7' deep. You cannot display outside of your space into walkways.
13. All crafters are responsible for the disposal of all boxes and packing materials.
14. **NO Food Accepted**. This includes condiments and preserved foods.
15. Smoking, alcoholic beverages, pets, gas or electric powered generators are NOT permitted.
16. Parking Meters are not in effect.
17. Crafters must mail or e-mail photos to [craftshows@capemaycity.com](mailto:craftshows@capemaycity.com) of the original work with the application. Photos will be kept. Please write your name and contact info on the back of each photo mailed.
18. Collection, reporting, and payment of New Jersey State Sales Tax is solely the responsibility of the vendor. The City of Cape May accepts no responsibility for sales tax collection.

**FOR MORE INFORMATION:** Please call (609) 884-9565 or send an e-mail to [craftshows@capemaycity.com](mailto:craftshows@capemaycity.com)

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City of Cape May, New Jersey



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## REGISTRATION FORM

Please include your business card.

Make checks payable to "City of Cape May" Send your Registration Form, Entry Fee and pictures to:

*Crafts at Christmas*  
 Dept. of Tourism, Recreation and Civic Affairs  
 643 Washington Street  
 Cape May, NJ 08204

Business name				Contact name		
Business address						
City				State		
Business phone number					Cell phone number	
Business e-mail						
Website						
Description of <u>all</u> craft items to be sold						
YES, I participated in this show last year <input type="checkbox"/>				NO, I did NOT participate in this show last year <input type="checkbox"/>		
Do you need Table/s 1 - 8' table per space		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Request for Power/Electric *Limited outlets available. Requests are not guaranteed		YES <input type="checkbox"/> NO <input type="checkbox"/>
Number of Spaces Required					Total Amount Enclosed	
Signature						Date

**\*OFFICIAL USE ONLY**

DATE RECEIVED \_\_\_\_\_ CHECK# \_\_\_\_\_ AMOUNT \_\_\_\_\_

PHOTOS \_\_\_\_\_

APPROVED \_\_\_\_\_ NOTIFIED \_\_\_\_\_ OTHER \_\_\_\_\_

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